



BUDAPEST UNIVERSITY OF TECHNOLOGY AND ECONOMICS

Further measures in relation to enhanced epidemiological protection March 10, 2020

The Coordination Committee, taking into account the enhanced epidemiological protection measures announced on 9 March 2020, has taken the following additional measures:

I. Establishment and use of central information email address

BME has created the e-mail address covid19info@mail.bme.hu for information flow on the coronavirus (COVID-19). Using this address, any BME citizen may inquire information or submit notification.

II. Informing students and surveying the concerned student population

1. A specific questionnaire called '088 COVID-19' is created in Neptun, on the basis of the obligation ordered by the Ministry in relation to the enhanced epidemiological protection activities, in order to survey the concerned student population, to comply with the reporting obligation to the Ministry and to comprehensively collect and manage data. The questionnaire '088 COVID-19' contains the compulsory data requested by the Ministry, as well as other data related to the student's studies. This questionnaire shall be used for declaring if a student is possibly affected by the coronavirus infection, for stating the reason for the absence from study activities and the information requested by the Ministry. BME informs the Ministry on the basis of the student's questionnaire (by forwarding the student's data). The Ministry may order further epidemiological measures for the students concerned. Failure to submit this request results in that absence from study activities and performance evaluation will result in the consequences given in the CoS.
2. The Coordination Committee urges instructors, teaching staff, and colleagues of the Central Academic Office that in case of any student inquiry in relation to the enhanced epidemiological protection activities
 - a) to call students' attention to the information and measures published on the website www.bme.hu;
 - b) to forward all relevant e-mails to the central e-mail address covid19info@mail.bme.hu;
 - c) if the request is made verbally (personally or by phone), to advise the student to write his / her request or question to the central e-mail address.
3. The Coordination Committee urges the staff of the Central Academic Office, the Dean's Offices, managements of educational activities and all personnel responsible

for the organization of education and study administration, to cancel personal consulting hours, and change to contact via phone or e-mail.

III. Measures concerning university staff

1. According to the Ministry's order, employees of BME
 - a) are prohibited to travel abroad on official missions;
 - b) at BME campuses cannot accept visitors from the affected countries¹.
2. In order to ensure the uniform implementation of the Measures of 9 March 2020 (hereinafter: Measures), provisions contained therein shall be understood as follows
 - a) as for Section I.1., I.2. and I.3. of the Measures, **concerned person** is a person who has been to or has returned from the affected regions listed in the actual, constantly updated information document of the National Public Health Center, or a person who has been in close contact² with a person officially confirmed by authorities to be infected or has been officially isolated by the authorities. The concerned person shall immediately report his/her involvement to the employer (the person exercising the employer's rights); and the concerned person must comply with the provisions for epidemiological isolation;
 - b) as for Section I.5. of Measures, "**person belonging to high risk group**" means any person who is at increased risk because of his or her age or health status. Persons belonging to high risk group shall inform their involvement to the employer, and shall refrain from entering BME campuses;
 - c) as for Section I.6. of Measures, "**person indirectly concerned**" means a person who is living in a household with a person belonging to high risk group. An indirectly concerned person may request remote work from his/her employer;
 - d) study activities (e.g. lectures) are not considered as mass events, even if exceeding 50 persons, and shall be conducted in accordance with the timetable and, where appropriate, realized using advanced technology.
3. If an instructors or personnel for education management is aware of a student who has travelled in an affected area (irrespective to the purpose of the travel), this fact shall be immediately reported to the central email address, covid19info@mail.bme.hu.
4. Requirements for attendance and participation in lectures and seminars cannot be checked until further measures are taken and the participation requirement shall be deemed as fulfilled by the student. Laboratory practices and academic performance assessments shall be conducted as appropriate, and participation can be controlled.

¹ <https://gisanddata.maps.arcgis.com/apps/opsdashboard/index.html?fbclid=IwAR2RnuLTnC2TjL-FDrFke8PiMGDhx-Bx3HmVym6CHcciazm1XwcTHvpZuXuM#/bda7594740fd40299423467b48e9ecf6>

² definition of 'close contact': https://www.nnk.gov.hu/attachments/article/523/Elj%C3%A1r%C3%A1srend_COVID19_2020.03.02_m.pdf