

# | HOW TO APPLY FOR AYCM SPORTPASS?

## ONLINE (if you have company e-mail address)

### REGISTRATION, LOG ON

- Visit [www.aycm.hu](http://www.aycm.hu) -> Customer panel/Contracting
- If you have already had AYCM SportPass – Log in with private e-mail address
- If you haven't had AYCM SportPass – registration with private e-mail address
- Click on the menu: Contracting
- Validation with the company e-mail address

### CONCLUSION OF CONTRACT

- Provide personal data, choosing package – and beginner month, payment schedule selection

### PAYMENT

- Payment methods: Bank Card / OTP SZÉP Card / Rewin Card
- At the end of the process automatic redirection to the paying panel (SimplePay), paying the first part (according to the chosen package the first 2 month's Retainer fee + the annual administration fee)
- After the successful paying automatic return back to AYCM website, documents and invoices will be done

### HOW TO USE AYCM EPASS (ePass Guide)

- Download the AYCM application to your phone, and log in with your Customer Panel username and password!
- Activating the ePASS: Touch the CHECK-IN slide menu at the side of your screen, and tap on the Activating ePASS button. In the case of successful activation a notification should appear
- Touch again on the Check-in slide and show the unique QR code to the receptionist or scan the QR code placed on the reception in case of SELF CHECK-IN!

### RENEW THE CONTRACT

- End of contract validity: 31th of december.
- You can renew your contract on AYCM Customer Panel

## IN PERSON (if you don't have company e-mail address)

### REGISTRATION AND CONTRACT SIGNING AT THE AYCM CUSTOMER SERVICE OFFICE

- Address, opening hours below

### NECESSARY DOCUMENTS

- A copy of the Main Card Agreement Data Sheet
- Certification which confirms that you work for an AYCM Partner company (access card to the company – with photo on it or payroll of the last month)

### PAYMENT

- Payment methods: Cash / Bank Card / OTP, K&H, MBH SZÉP Card / Rewin Card / Rewin Gift Voucher
- Payable while joining: according to the chosen package the first 2 month's Retainer fee + the annual administration fee

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When you have already had your own, active AYCM Main Card Agreement, you can apply for AYCM Partner Card.

» FOR FURTHER DETAILS CLICK HERE

**AYCM25**

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OPENING HOURS: M: 10:00-18:00 | T: 8:00-18:00 | W: 10:00-18:00 | T: 10:00-18:00 | F-S: CLOSED



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