

GENERAL PRIVACY NOTICE
for Budapest University of Technology and Economics
Faculty of Economic and Social Sciences
for lecturers and students of the Intensive Course

Budapest University of Technology and Economics (hereinafter: BME, the University or the Controller), pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council (27 April 2016) on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, repealing Directive 95/46/EC ("GDPR"), and Act CXII of 2011 on Informational Self-Determination and Freedom of Information, hereby informs the lecturers and students of the Intensive Course below about the processing of their personal data.

1. THE CONTROLLER

Name:	Budapest University of Technology and Economics
Responsible organisational unit:	Faculty of Economic and Social Sciences
Registered office:	1117 Budapest, Magyar tudósok körútja 2. Q épület, „A” szárny
Mailing address:	1117 Budapest, Magyar tudósok körútja 2. Q épület, „A” szárny
Telephone number:	+36 1 463 1907
Website:	https://intenziv-kurzus.gtk.bme.hu/
Email:	dekani.hivatal-titkarsag@gtk.bme.hu
Data Protection Officer:	www.bme.hu/adatvedelem ; dpo@bme.hu ; Telephone: +36 1 463 3320

2. LEGISLATION GOVERNING THE PROCESSING

The processing of personal data carried out in the context of Intensive Course is governed by the following legislation:

- Act CCIV of 2011 on National Higher Education ("Nftv.");
- Government Decree 87/2015 (IV.9.) on the implementation of certain provisions of the Nftv.;
- Regulation (EU) 2016/679 of the European Parliament and of the Council (General Data Protection Regulation, "GDPR");
- Act CXII of 2011 on Informational Self-Determination and Freedom of Information ("Infotv").

3. SUBJECT, PURPOSE, DATA SUBJECTS AND SOURCE OF THE PROCESSING

2.1. Brief description of the processing

The Intensive Course is a programme of the master's programmes of the BME Faculty of Economic and Social Sciences (BME GTK), with a history of more than 25 years, organised with the participation of numerous international and domestic lecturers. The mission of BME GTK is to contribute to the sustainable solution of the challenges of the coming decades through interdisciplinary education, research and innovation activities between the technical, economic and social science fields represented by the University.

One of the objectives of the Intensive Course is, in line with the vision of BME GTK, to foster the formation of various innovative professional communities and to broaden students' horizons by transferring knowledge that contributes to understanding and addressing the challenges of business life.

Please note that photographs and video recordings may be taken at the event. We endeavour to establish a photography-free zone at each venue; therefore, if you do not wish to be recorded and there is a designated photography-free zone in the room, please go to that zone. If no such zone is available, please make your intention known to the photographer/videographer working at the event!

Thank you for your understanding!

2.2. Categories of personal data processed and purpose of processing

Purpose of data processing	Legal basis for processing	Categories of Data Subjects	Categories of data processed	Source of the data processed
Lecturer recommendation identification, keeping contact, organising the Intensive Course	the processing is necessary for the performance of the University's public task¹ [GDPR Article 6 (1) e]]	person submitting the recommendation, recommended lecturer	Recommending person: email Recommended lecturer: name, data of represented organisation, professional orientation	both the recommending person's and the recommended lecturer's data is given by the recommending person
Lecturer registration identification, keeping contact, organising the Intensive Course	the processing is necessary for the performance of the University's public task² [GDPR Article 6 (1) e]]	lecturer	email, name, title profile picture, BME alumni, degree (if relevant), LinkedIn profile, relevant educational qualifications, current workplace, position, other professional experience(s), other information	directly from the Data Subject
keeping record in the register of the	the processing is necessary for the performance of the	lecturer	name	directly from the Data Subject

¹ having regard to Sections 2. § (1), 18. § (1) of Act CCIV of 2011 on National Higher Education, which defines the public mission of the University

² having regard to Sections 2. § (1), 18. § (1) of Act CCIV of 2011 on National Higher Education, which defines the public mission of the University

electronic study system	University's public task³ [GDPR Article 6 (1) e)]			
Online presentation of lecturers, promotion of the Intensive Course, making and publishing recordings	the consent of the Data Subject [GDPR Article 6 (1) a)	lecturer	name, title, profile photo, other circumstances shown in the video recording, place and date of the recording, BME alumni, degree (if relevant), LinkedIn profile, relevant educational qualifications, current workplace, position, other professional experience(s)	directly from the Data Subject
Issuing and sending a digital badge	the consent of the Data Subject [GDPR Article 6 (1) a)	lecturer	name, participation in the Intensive course, exhibition date, email address	directly from the Data Subject
making and publishing an interview	the consent of the Data Subject [GDPR Article 6 (1) a)	lecturer	the image and voice of the Data Subject, the time and place of the recording, the content of the recording	taking a photograph/video of the Data Subject
completion of the Intensive Course, earning credit points	the processing is necessary for the performance of the University's public task⁴ [GDPR Article 6 (1) e)]	student	name, Neptun code	the data are contained in the Neptun system; the student does not need to provide them separately, only to register for the course (course enrolment)
promotion of the Intensive Course, making and publishing recordings	the consent of the Data Subject [GDPR Article 6 (1) a)	student	profile photo, other circumstances shown in the video recording, place and date of the recording	taking a photograph/video of the Data Subject
making and publishing an interview	the consent of the Data Subject [GDPR Article 6 (1) a)	student	the image and voice of the Data Subject, the time and place of the recording, the content of the recording	taking a photograph/video of the Data Subject

³ having regard to Sections 2. § (1), 18. § (1) of Act CCIV of 2011 on National Higher Education, which defines the public mission of the University

⁴ having regard to Sections 2. § (1), 18. § (1) of Act CCIV of 2011 on National Higher Education, which defines the public mission of the University, as well as Section I/B. b) of Annex 3 to the Act

4. DURATION OF THE DATA PROCESSING

The names of the lecturers are stored as non-disposable data in the University's electronic study system in connection with the course consultation.

The lecturer recommendation and lecturer registration data are processed for five years after the course.

Personal data processed in connection with the online presentation of the lecturers, the promotion of the Intensive Course, the recording and publication are processed until the Data Subject withdraws their consent. The data on the <https://intenziv-kurzus.gtk.bme.hu/> page will be deleted if their consent is withdrawn.

BME has published a separate privacy notice on the processing of personal data of persons acting as contact persons or representatives on behalf of BME's contractual partners who are not natural persons on the <https://www.bme.hu/adatvedelem> page.

The University processes the study data for 80 years after the notification of the termination of the student relationship.

3. PERSONS WITH ACCESS TO THE DATA

Within the University, employees authorised to perform their duties may access personal data to the extent and for the period necessary for that purpose.

4. PROCESSORS, RECIPIENTS

4.1. The University's employees authorised for this purpose may participate in the processing. The data of the lecturers of the Intensive Course may also be accessed by students of the Intensive Course and by anyone who views them on the online platforms of the Intensive Course.

4.2. Personal data and recordings published on the Internet in connection with promotion of the Intensive Course may be accessed by anyone after upload. The recordings may appear on any online channel, online community profile or offline publication of the University or the Faculty of Economic and Social Sciences.

4.3. For the processing specified in this notice, the University uses data processor(s) as follows:

a) Microsoft Ireland Operations Limited (70 Sir John Rogerson's Quay, Dublin 2, D02 R296, Ireland - <https://www.microsoft.com/en-ie/store/b/imprint>)

b) The University stores student personal data and Intensive Course data in the Neptun system. The University uses a data processor to operate the system.

Name of processor:	Campus Codeworks Zrt. (previous SDA Informatika Zártkörűen Működő Részvénytársaság)
Registered office:	1117 Budapest, Hauszmann Alajos utca 3/B.
Company registration number:	01-10-140314
Represented by:	Varga József Zoltán Chief Executive Officer

c) The University uses a data processor for the taking of photographs/videos.

Name of processor:	DLX Media Kft.
Registered office:	1154 Budapest, Tompa M. u. 19.

Contact details:

hello@dlxmedia.hu

5. TRANSFER OF DATA

5.1. Pursuant to Point I/B of Annex 3 to the Nftv., the University may transfer student personal data processed by it in the following cases:

- a) all data to the maintainer, for the performance of tasks connected with the maintainer's governance;
- b) data necessary for deciding on a specific case to a court, the police, the public prosecutor's office, a court bailiff or an administrative authority;
- c) all data necessary for the performance of tasks specified in the Nbtv. to the national security service;
- d) all data to the body responsible for the operation of the higher education information system;
- e) data concerning the programme and student status to the body responsible for recording the fulfilment of the conditions of the Hungarian state scholarship.

5.2. The University is obliged to disclose lecturers' personal data to authorities/courts having a lawful basis upon their request (e.g. an investigating authority).

6. DATA SECURITY

The University processes personal data confidentially and takes all technical and organisational measures necessary to guarantee the security of the personal data provided throughout the period of processing. Data are stored electronically on servers owned and operated by the University.

7. RIGHTS OF DATA SUBJECTS

While processing your personal data, you are entitled to the rights specified in the GDPR and the Infotv.

The following Sections 7.1–7.8 set out a brief description of the rights of Data Subjects. A detailed description is contained in Chapter III of the GDPR ([L_2016119HU.01000101.xml](#)).

You may exercise your rights relating to the Controller's processing of your personal data through the Controller's contact details given in Section 1. Without prejudice to Article 11 GDPR, where the Controller has reasonable doubts concerning the identity of a natural person submitting a request under Articles 15–21, it may request the provision of additional information necessary to confirm the identity of the Data Subject.

The Controller shall inform you of action taken on your request or of the reasons for not taking action, rejecting your request, and available remedies within one month of receipt of your request; this period may, where necessary, be extended by a further two months, taking account of the complexity of the request and the number of requests. The Controller shall provide information on any extension of the deadline and the reasons for it within one month of receiving the request.

Generally, the Controller enables the exercise of data-subject rights free of charge. However, if the Data Subject's request is manifestly unfounded or excessive, in particular because of its repetitive nature, the University, taking account of the administrative costs of providing the requested information or taking the requested action:

- a) may charge a reasonable fee; or

b) may refuse to act on the request.

Brief description of individual data-subject rights:

7.1. Transparent information

In this document, the Controller informs Data Subjects about the controller's identity and contact details, the contact details of the Data Protection Officer, the purpose, legal basis and duration of processing, the rights of Data Subjects and available remedies.

7.2. Access to personal data

You are entitled at any time to request information as to whether your personal data are being processed and, where such processing is taking place, to access your personal data and the information specified in Article 15 GDPR.

7.3. Rectification, completion

Pursuant to Article 16 GDPR, you are entitled at any time to request the amendment, rectification or completion of personal data concerning you.

7.4. Withdrawal of consent

Pursuant to Article 7(3) GDPR, you may withdraw at any time, by a written declaration sent to the University, including an electronic declaration, your consent to processing related to online display, promotion, and the making and publication of individual recordings. In that case, we will delete your data from our websites and social-media platforms. Please note that personal data published on the Internet may be accessed by anyone; it is not possible to notify each recipient of the deletion, and the University has no influence over processing by persons who have obtained the data in this way.

Withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

7.5. Objection

Under Article 21 GDPR, you may object, on grounds relating to your situation, to the processing of personal data concerning you necessary for recommendation, registration and a digital badge, where the processing is necessary for the performance of the University's task carried out in the public interest.

In that case, personal data may continue to be processed despite the objection only where processing is justified by compelling legitimate grounds that override the interests, rights and freedoms of the Data Subject, or where processing relates to the establishment, exercise or defence of legal claims.

7.6. Erasure

You are entitled to request the erasure of personal data concerning you in the cases specified in Article 17 GDPR. The Controller shall examine your request and, where justified, take steps to erase the data.

The University shall reject an erasure request, among the cases set out in Article 17(3) GDPR, primarily where the data are necessary for the performance of a task carried out in the public interest, legislation or internal rules based on legislation require the University to retain the personal data, or processing is necessary for the establishment, exercise or defence of legal claims.

Regarding records to be transferred to archives, erasure cannot be carried out without compromising the integrity of the records; therefore, an erasure request cannot be fulfilled in that respect.

7.7. Restriction of processing

You are entitled at any time to request restriction of processing of personal data concerning you where the conditions specified in Article 18 GDPR are met. For example, where the Controller no longer needs the data, or there is possible unlawfulness affecting the processing, but you oppose erasure and instead request restriction of use.

Personal data subject to restriction may be processed only with your consent, or for the establishment, exercise or defence of legal claims, for the protection of the rights of another natural or legal person, or for important reasons of public interest of the Union or a Member State.

7.8. Right to data portability

Under Article 20 GDPR, you may request to receive, in a structured, commonly used and machine-readable format, the personal data that you have provided to the Controller in connection with online display, promotion, and the making and publication of individual recordings. You are also entitled to transmit those data to another controller without hindrance from the Controller or, where technically feasible, to request that the Controller transmit them directly to another controller.

8. REMEDIES

If you believe that your rights have been infringed in connection with the processing of personal data carried out by the University as described in this Privacy Notice, we recommend that you first contact the Data Protection Officer by sending an inquiry to dpo@bme.hu, so that any potential infringement can be remedied as soon as possible.

You may also contact directly:

- the Hungarian National Authority for Data Protection and Freedom of Information (registered office: 1055 Budapest, Falk Miksa utca 9–11; postal address: 1363 Budapest, P.O. Box 9; telephone: +36 1 394 1400; website: www.naih.hu; email: ugyfelszolgalat@naih.hu); and
- the courts. Proceedings shall fall within the jurisdiction of a regional court. At the data subject's discretion, proceedings may also be brought before the regional court having jurisdiction according to the Data Subject's domicile or place of residence (you can view the list of courts and their contact details via the following link: <http://birosag.hu/torvenyszekek>).



BME

Budapest, August 2026